



1021 Kingsway, Suite 1, Cape Girardeau, MO 63701 www.job4you.org

Workforce System Network Committee Meeting Minutes

Members Present: Committee Chair, Stacy Snider; Latricia Fennell, Krystal McLane, Genny Asher, Diana Salazar

Members Absent: Sandra Cabot

Board Staff Present: Gretchen Morse & Danise Clay

April 8th, 2026 - Virtual Only 9:00am-10:30am

- **Welcome**

Meeting opened by Committee Chair, Stacy Snider. The Workforce Development Board of Southeast Missouri convened to discuss various aspects of job center performance and workforce development initiatives.

- **One-Stop Operator Report – PY25 Q2**

Stacy and Latricia shared highlights from their recent job center certification visits, noting the exceptional compassion, dedication, and teamwork demonstrated by staff across all locations. The Kennett Job Center was specifically recognized for standing out during the process. Staff were observed going above and beyond their required duties while demonstrating strong knowledge of available resources and program guidelines.

The certification process, which occurs every three years, ensures that staff maintain the necessary knowledge and adhere to program requirements. Despite initial nervousness, the job center staff were well-prepared and performed exceptionally well during the review.

Additional positive feedback included strong customer comments and a featured success story within the One-Stop Operator Report. Stacy encouraged committee members to review the full regional overview included in the report. She also asked that flyers for upcoming events be shared and displayed in local offices.

- **Regional Program Enrollments & Number Served PY25 Q2**

Stacy presented the program enrollment dashboard for the period of 7/1/25–3/31/26. The committee confirmed that year-to-date enrollment targets have been met. However, new enrollments in March were lower than expected, which was attributed to subcontractor obligation management and typical seasonal trends leading into May.

The committee also clarified that active caseload figures do not fully reflect staff workload, as follow-up participants are not included in the active caseload count. As a result, the reported numbers understate the total volume of participants being managed by staff.

- **Regional WIOA Performance PY25**

Stacy led a review of the quarterly performance report, directing the committee to page 16 for Southeast region metrics and overall goals. While overall performance remains strong, the Southeast region continues to fall short in youth measurable skill gains (MSGs).

Stacy expressed concern regarding the youth MSG deficit and asked the group to consider potential causes and solutions. Danise confirmed that staff are actively tracking MSGs through MoWorks and identifying youth participants who are currently lacking measurable skill gains and/or credentials.

Staff and subcontractor EDSI are actively working rosters and conducting outreach to schools and participants to address these gaps. The team emphasized ongoing monitoring efforts and continued attempts to obtain the necessary documentation. It was also noted that known challenges related to enrollment and documentation have contributed to current performance outcomes.

The committee discussed the importance of partner agency involvement in improving youth outcomes, specifically whether partner agencies can assist in keeping youth engaged in their programs and supporting MSG attainment. Partners can support these efforts by reinforcing communication with participants, providing additional contact points, and helping ensure consistent program messaging.

To further address communication challenges, the group discussed whether maintaining contact with youth participants has been a barrier. As a result, members emphasized strengthening the intake and interview process by collecting alternate contacts and ensuring participants have accessible email accounts. Stacy (AEL) also offered to assist in verifying enrollments and identifying any undocumented measurable skill gains that may help improve performance outcomes.

- **STEM Career Pathway Launch**

The team reported on a recent meeting with the National Disability Institute focused on expanding apprenticeship opportunities and increasing placement for youth with disabilities. Follow-up small-group meetings are planned, with the next phase focusing on targeted employer engagement.

The group also discussed the importance of supporting work readiness and job retention for participants with disabilities to ensure long-term success in employment.

- **Next Meeting –**

The next Workforce System Network Committee meeting was scheduled for July 14th , 2026 at 9:00am.

Motion to adjourn made by Latricia Fennell, seconded by Diana Salazar, all in favor, motion carried.