



Workforce System Network Committee Meeting Minutes

Members Present: Committee Chair, Stacy Snider; Latricia Fennell, Krystal McLane

Members Absent: Sandra Cabot, Diana Salazar

Board Staff Present: Gretchen Morse & Danise Clay

January 9th , 2026 - Virtual Only 9:00am-10:30am

- **Welcome**

Meeting opened by Committee Chair, Stacy Snider. The Workforce Development Board of Southeast Missouri convened to discuss various aspects of job center performance and workforce development initiatives. Attendance issues were noted, with two members absent without notification.

- **One-Stop Operator Report – PY25 Q2**

Ms. Linda Fitzgerald, OSO provided workforce system data for October 2025 through December 2025 of the program year. The report shows a .4% increase in jobs for the year and highlights how job centers are adapting to community needs through increased outreach and engagement.

Job centers across the region are actively participating in community events to increase visibility. The Park Hills Job Center is conducting outreach in each county, effectively taking services on the road. Additional efforts included a Veterans Day appreciation event and the Cape Girardeau Job Center's annual drive-through event.

Under workforce development progress, Missouri continues to lead nationally as an ACT Work Ready Community.

The economic review shows job growth across several industries, with manufacturing experiencing a decrease. Employer engagement data demonstrates strong participation across the region, with Cape Girardeau and St. Francois Counties serving over 100 employers, and notable engagement in smaller counties as well.

Traffic count data was reviewed for the Kennett, Park Hills, Sikeston, and Cape Girardeau Job Centers, showing customer activity at each location.

- **Regional Program Enrollments & Number Served PY25 Q2**

WIOA new enrollment data for July through December was reviewed, with county-level breakouts. Enrollment remains a concern in Perry County, an issue discussed previously, despite ongoing engagement efforts.

December enrollment numbers were also reviewed and noted to be typically low due to the holiday season, which explains the limited or zero enrollments reflected for that month. The report also shows the active caseload as of December 31, with totals broken out by Youth, Adult, and Dislocated Worker programs.

EDSI's contractual performance was highlighted. For the program year through June, EDSI is required to enroll 60 new youth and has currently enrolled 52, putting them on track to meet and exceed the

goal. For Adult and Dislocated Worker, the requirement is 100 new enrollments, with 99 currently enrolled.

- **OJT Update**

OJT data was reviewed across multiple program years for comparison. The first page reflects July 2023–June 2024, the second page July 2024–June 2025, and the third page July 2025–June 2026, which is still in progress and has limited data available.

For PY23, the Southeast Region served 25% of the statewide OJT participants. In PY24, participation increased significantly, with the region serving 36.36% statewide, demonstrating continued growth and regional leadership in OJT participation.

It was noted that while OJT participation remains relatively low statewide compared to prior years, the Southeast Region is performing strongly compared to other regions. Challenges were discussed, including participant preference for paid classroom training over OJT and difficulties in matching participants to employer needs. The data was reviewed to assess regional OJT spending in comparison to other areas of the state. While OJT expenditures remain limited across the region, subcontractor continues to actively promote OJT opportunities with employers and participants.

- **Regional WIOA Performance PY25**

Regional WIOA performance for PY25 was reviewed. WIOA Adult program performance continues to be strong, with several measures in the green category. Measures in yellow indicate progress toward the 90% threshold, and overall performance remains solid at the midpoint of the program year. Median earnings are also strong, reflecting the impact of education and training leading to higher-paying employment. WIOA Dislocated Worker performance was reviewed and shows positive results across performance measures.

WIOA Youth performance was also discussed, with concern noted regarding measurable skill gains at the halfway point of the program year. WIOA case managers are actively working with youth participants to maintain engagement in activities leading toward skill gains and credential attainment, and progress is ongoing. Youth performance was reviewed, with concern noted regarding measurable skill gains at the midpoint of the program year. Case managers continue working closely with youth participants to ensure engagement in activities leading toward skill gains and credential attainment. The data is being closely monitored through monthly uploads from MoJobs to MoPerforms, Missouri's performance data system. Danise Clay reviews these reports to verify that credentials have been earned and properly recorded. With ongoing case management and data review, it is expected that youth performance measures will improve as the program year progresses.

A five-year performance summary for PY20–PY24 was reviewed. The Southeast Region consistently ranks among the top three of the state's 13 regions in meeting WIOA performance measures. The data reflects performance across WIOA Adult, WIOA Dislocated Worker, and WIOA Youth programs, showing actual outcomes compared to established goals. It was noted that performance targets continue to increase each year, making the region's ability to meet or exceed these goals particularly impressive.

- **OWD WIOA Program Monitoring Update**

A verbal update was provided regarding ongoing state program monitoring activities conducted throughout the year. Ms. Kerry Savage from the Office of Workforce Development conducted an on-site program monitoring review during December 15th – December 17th, 2025. The review included an evaluation of board policies, the board website for compliance, participant file samples, financial transactions, confidential records, and employer files related to on-the-job training and work experience. Financial reviews confirmed that program funds were appropriately allocated by participant category.

No issues were identified during the review, including no eligibility issues and no disallowed costs. The monitoring team commended board staff and EDSI for strong internal processes, effective coordination, and positive collaboration with state partners. Ongoing quarterly monitoring will continue, with a final report expected later in the spring or early summer.

- **Subcontractor Contract Extension for PY26**

A recommendation from Stacy Snider was presented to extend EDSI's contract for PY26 rather than initiating a new procurement process, noting that EDSI is meeting contractual expectations and performing effectively. It was expressed that extending the contract would avoid the time and disruption associated with selecting a new contractor when current services are working well.

Motion: Krystal McLane motioned to approve the extension of EDSI's contract for PY26 as proposed.

Second: Latricia Fennell seconded the motion.

Vote: Motion carried unanimously.

- **Next Meeting –**

The next Workforce System Network Committee meeting was scheduled for April 8th, 2026 at 9:00 am

Motion: Stacy Snider motioned to adjourn.

Second: Krystal McLane seconded the motion.

Vote: Motion carried unanimously.